Charity Number: 1143129

BURTON WHEELCHAIR RUGBY CLUB

CONSTITUTION

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Clause 1. NAME AND AREA OF BENEFIT

The club shall be known as the Burton Wheelchair Rugby Club, [herein after referred to as the [Burton Wheelchair Rugby] and its area of benefit shall be the East Midlands and its surrounding areas.

Clause 2. OBJECTIVES

The promotion of community participation in healthy recreation in particular but not exclusively by the provision of facilities for the playing of wheelchair rugby for people resident in the East Midlands and the surrounding area.

Clause 3. MEMBERSHIP

A. Membership of the Burton Wheelchair Rugby is open to all people and their families / carers and friends [a doctor's certificate or letter may be needed to demonstrate eligibility to play in the league, i.e. to say that the said person cannot play the running game of rugby]. The National Governing Body lays down eligibility to play in the League/Development League matches - Great Britain Wheelchair Rugby Association [GBWR] and the International Wheelchair Rugby Federation [IWRF].

B. Membership of the Burton Wheelchair Rugby may be refused to any new applicant or withdrawn from any existing member after full consideration by the Committee. Adequate reason must be given for refusal or withdrawal. The person concerned shall have the right to be heard by the Committee before any decision is reached and accompanied by a representative at any such meeting. If it comes down to voting it shall be done behind closed door by a show of hands.

C. Members must abide by the rules laid down by the GBWR and the Code of Conduct laid down by GBWR and Burton Wheelchair Rugby.

D. Any member of the club may vote or be elected to vote.

Clause 4. MEMBERSHIP FEES AND SUBSCRIPTIONS

A. Membership fees shall be payable on the first of every month and shall be determined each financial year at the A.G.M. for the following year.

B. The first year of membership fees, for each player will be paid by Burton Wheelchair Rugby. within the club's formation April (2023)

C. All fees shall be fixed by the Committee appropriate to the current cost of facilities, training etc.

D. All new members shall be entitled to a free month grace. All playing members having once stated their intention to attend shall pay the necessary membership fee.

E. Concessions shall be available at the discretion of the Management Committee.

Clause 5. MEETINGS

A. The Annual General Meeting [AGM] of the Burton Wheelchair Rugby shall be held in each year at such time [not being more than fifteen months after the holding of the proceeding AGM] and at a place as the Committee shall determine. At least twenty-one clear day's notice shall be given in writing to the club members.

B. In addition to the AGM, General Meetings shall be held, when necessary, on a regular basis, which all Clubs members are welcome to attend.

C. A General Meeting of the Burton Wheelchair Rugby may be called with at least fourteen clear days notice in writing upon the written demand of at least one third of the membership or at least 51% of appointed committee officers.

D. All members shall have one vote; each member voting by a show of hands or ballot. A decision will be made by the majority and in the event of an equal vote the Chairperson shall have the casting vote.

E. At the AGM the business shall include the following;

1 Reports from the Chairperson, Secretary, Treasurer & Head Coach.
2 Election of Officers.
3 Reception, approval and adoption of the annual report and audited financial accounts and the appointment of auditors/independent examiners.
4 Determination of the rates of Annual Subscriptions [if applicable].
5 Amendments to the constitution.
6 Any other business notified to the Secretary.
7 Any other business at the Chair's discretion.

Clause 6. MANAGEMENT COMMITTEE

A. The Club shall be controlled and managed by a Committee consisting of a Chairperson, Secretary, Treasurer and at least one player representative.

B. The Officers of 'Burton Wheelchair Rugby shall hold office for a period of 1 year (first year only, to be looked at before next AGM) they must all stand down and be put forward for re-election at the AGM.

C. Committee Meetings shall be held at such times as determined by the Committee.

D. Committee Meeting shall be an open meeting unless deemed by the Committee to be closed.

E. The Committee may fill any casual vacancy on the Committee and any person to fill such a causal vacancy shall hold office until the conclusion of the next AGM and shall be eligible for re-election at the meeting.

F. The Committee shall have the power to create other post or officers as deemed necessary from time to time.

G. The Committee shall have the power from time to time to appoint such person or persons as it shall think fit to be the President, Vice-President or Patrons of the Club.

H. The Committee shall hear any disciplinary matters or complaints raised by any Club members and will decide action accordingly.

I. The Secretary shall be responsible for the keeping of the minutes of the meetings. The Secretary shall be responsible for the preparation and distribution of the minutes, agendas and when necessary for notifying the members of various events. E.g. AGM, 'Special Meetings'.

J, The Treasurer shall be responsible for keeping proper financial accounts, which shall be submitted annually for audit/independent examination and subsequent adoption at the AGM.

Clause 7. FINANCE

A. The Burton Wheelchair Rugby shall have the power to raise monies by the means of sponsorship, annual subscriptions, donations or legacies, grants in aid of statuary authorities, voluntary bodies and other sources.

B. All monies raised or received shall be applied in furthering the object of the **Burton Wheelchair Rugby Club Only.**

C. The Burton Wheelchair Rugby shall maintain an account with any bank that the Committee shall determine.

D. Proper books of accounts shall be maintained.

E. The financial accounts of the Burton Wheelchair Rugby shall be audited/independently examined annually and presented to the Burton Wheelchair Rugby club at the AGM upon request.

F. The financial year shall run from April 1st to March 31st.

G. There shall be two [2] signatories (out of 3) to sign cheques, namely Chairperson, Treasurer and the Secretary.

Clause 8. DISSOLUTION

If the Committee decides that it is necessary or advisable to dissolve the Club it shall call a meeting of all members of the Club by giving at least twenty-one (21) clear days notice in writing. A proposal to dissolve the Club must be confirmed by a two-thirds majority of those present and voting. The committee shall have the power to release any assets held by or on behalf of the Club. Any assets remaining after satisfaction of any proper debts and liabilities shall be given or transferred to such other charitable institutions or institutions having objects similar to the objects of the Club as the members of the Club may determine or failing that shall be applied for some other charitable purpose.

Clause 9. ALTERATIONS TO THE CONSTITUTION

Any alterations to the constitution must be done at the A.G.M. or by means of an extraordinary A.G.M. A copy of the proposed alterations must be with all Club members 14 days before the meeting and only a two-thirds majority of those present or more will carry the proposed alterations.

Amendment to the Constitution of Burton Wheelchair Rugby Club
Election of Officers

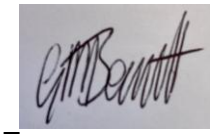
Club Captain and Vice Captain

The selection of the Club Captain and Vice Captain will be made annually by the Club Chairman and the Director of Rugby/Head Coach.
Club Chairman and Director of Rugby/Head Coach

The selection of the Club Chairman and the Director of Rugby/Head Coach will be determined by the Senior Management Team and will be announced at the Annual General Meeting (AGM).
Other Club Positions

The positions of Team Manager, Club Secretary, Club Welfare Officer, and any other roles will be elected by a vote of the club members at the AGM.

Revision 1

Signed: 
Printed Name: **Glyn Bennett**

Position: **Chairman / Trustee**

Date: 5th November 2024